

Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)

June 7, 2021

Minutes

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chair Marcia Vargas called the meeting to order at 9:03 a.m.
2. **ROLL CALL:** Lewis Center Foundation Board members Duberly Beck, Desiree Burgnon, Buck Goodspeed and Marcia Vargas were in attendance.

Lewis Center Foundation Board members Tyler Jaramillo, Umang Patel and Jessica Rodriguez were absent.

LCER Staff members Jisela Corona, Teresa Dowd, David Gruber and Lisa Lamb were also in attendance.

3. **PUBLIC COMMENTS:** None.

4. **CONSENT AGENDA:**

.01 Approve Minutes of April 5 and May 3, 2021 Regular Meetings

.02 Approve Lewis Center Foundation Board Meeting Dates for the 2021-22 School Year

On a motion by Buck Goodspeed, seconded by Duberly Beck, vote 4-0, the Lewis Center Foundation Board approved Consent Agenda Items 4.01-4.02.

5. **DISCUSSION/ACTION ITEMS:**

.01 LCER Board Update – Lisa Reported that the Board is finalizing the budget and LCAPs. They have worked with Exec Team to give a 5% bonus and 4% cola next year. They have authorized admin to pursue funding for the NSLA gym. They are still working on recruitment for NSLA grades 7-9. We are working on Independent Study policy revisions. AAE graduation is at the AVHS stadium this Friday. NSLA has begun their move. Construction is due to be completed August 20 and teachers are due back August 23.

.02 Foundation Board Recruitment – Marcia Vargas reinforced the need for additional members.

Jessica has a contact, Sarina, who met with Lisa and is interested. Jessica will be talking with her.

Jisela will become involved with the San Bernardino Chamber which may lead to more recruits.

.03 Fundraiser Planning Updates – Marcia Vargas

i. High Desert Regional Open Golf Tournament – June 25, 2021- Golf tournament is sold out.

There are tee signs still available for \$150 if you know of any businesses. More auction items are appreciated. We have enough volunteers for the day.

ii. Annual Gala – Back to the Future – October 1, 2021 – We selected the Fox Events Center for the Gala. There are places to put posters and we can have our name on the marquee. We can block off an area for the Delorean for photo ops. Sponsorship levels will be renamed to go with the theme and the sponsorship form and website will be updated. The event center is set up with everything we need, has a great stage, etc. We will order 500 Save the Date Cards as well as email them to our contact list this week. We will update the banners with the date to put up when schools return. We need to start working on sponsors and auction items. For auction items we need a picture, description, value and beginning bid. We need committee members to help. Let us know if you think of anyone. Jisela will reach out to PTC and PTO presidents at each campus. We have been promoting the Foundation and what they support, and how the funds are raised. Buck will get the awards. We will try put together a Universal package with tickets to the park, hotel, dinner, etc. for the prize package from selling the cards. We will have a gala committee meeting July 1 at 9:30 a.m. Let Teresa know any updates to your contacts and if you have any to add.

6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*

.01 Lewis Center Foundation Financial Reports

1. April 2021 Foundation Savings Report and Balance Sheet
2. Donations 2020-21
3. LCF Board Attendance Log
4. Give and Get 2020-21

7. **BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification – location of meetings was discussed. In the future, meetings will be at both campuses and virtual. A campus walkthrough will be scheduled at each site.
- .02 Make a brief announcement or report on his or her own activities – Buck will have HD Art & Frame contact Teresa regarding the awards. Please note the future meeting dates on your calendars.
- .03 Future agenda items – Special meeting July 1 at 9:30 a.m. Please confirm with Teresa.

8. **RECOMMENDATIONS TO THE LCER BOARD:** Marcia will attend the June 14, 2021 LCER Board meeting to talk about the golf tournament and gala.

9. **ADJOURNMENT:** Chair Marcia Vargas adjourned the meeting at 10:33 a.m.